

Scrutiny Co-ordination Committee Work Programme 2011/12

REPORT 5

For more details on items, please see pages 2 onwards

Work programme item

15th June 2011

Scrutiny Boards' 2010/11 Annual Report to Council
Council Plan 2011 - 2014
Customer Management abc Review – Scrutiny Task and Finish Group

9th August 2011

Local Enterprise Partnership
abc review of Day care in Sure Start children's centres (call-in)

31st August 2011

Transformation Programme: Year 3 programme of reviews and quarterly progress report
2010/11 Performance Report
Council Forward Plan
Scrutiny Work programme

5th October 2011

Review of the Council's handling of a petition
Managing performance against the new Council Plan

16th November 2011

Welfare Reform Bill

20th December 2011

Report back on Customer Management Review Task and Finish Group
Council Plan Half Year Performance Report
Outcome of Consultation re Proposal to change the designation of Corley Centre (call-in)

4th January 2012

Transformation Programme – Progress Report
Young People, Crime and Unemployment

18th January 2012 (meeting now required)

Review of Day Care in Children's Centres (call-in)

8th February 2012

Disposal of Council's Interest in Tile Hill Social Club, Jardine Crescent (call-in)

7th March 2012

Meeting not required

21st March 2012

Response to Petitions Received Concerning the 'Shared Space' Concept (call-in)

4th April 2012

Sub regional Resilience
Coventry Partnership Household Survey
Scrutiny Work Programme 2011-12

Next Municipal Year

Customer Management -Progress report on recommendations of Task and Finish Group
Young people, Crime and Unemployment
Transformation Programme – Progress Reports

Scrutiny Co-ordination Committee Work Programme 2011/12

| Meeting Date | Work programme item | Lead Officer | Brief Summary of the issue | Source |
|------------------------------|---|---------------------|--|---|
| 15 th June 2011 | Scrutiny Boards' 2010/11 Annual Report to Council | Adrian West | A report on scrutiny activity during 2010/11 will be presented to the 28 th June meeting of Council and this provides an opportunity for the Committee to review the final draft. | The Constitution requires Scrutiny to make an annual report to Council |
| | Council Plan 2011 - 2014 | Jenni Venn | The Council's Corporate Plan has reached the end of its 3 year span and a new plan is being considered at Cabinet and Council in June. Council agreed a new vision and values in March and the new plan will set the objectives and measures which will be used to track progress over the next 3 years. Scrutiny will have an important role to play in monitoring how effectively the council is performing against its priorities. | Cabinet |
| | Customer Management abc Review – Scrutiny Task and Finish Group | Adrian West | The Customer Management Review is looking at improving and making more consistent the way the council manages contacts with its customers. Scrucro will confirm appointment of a small task and finish group of interested Members to be involved in aspects of the review. | Informal Member briefing on the Customer Management Review, 23 rd March 2011 |
| 9 th August 2011 | Local Enterprise Partnership | Martin Reeves | To understand the governance arrangements and future plans for the development of the Coventry and Warwickshire Local Enterprise Partnership. Councillor Mutton (LEP Board) and Martin Reeves (LEP Delivery Board) to attend. The Committee will need to agree how to co-ordinate the future engagement of scrutiny with the LEP as this affects the remit of this Committee and the Economy, Regeneration and Transport Scrutiny Board. | Discussions at meetings of Scrutiny Co-ordination Committee and Scrutiny Board 3 |
| | abc review of Day care in Sure Start children's centres (call-in) | | To consider a call-in of the Cabinet decision of 19 th August regarding the review of Day care in Sure Start children's centres | Call-in |
| 31 st August 2011 | Transformation Programme: Year 3 programme of reviews and quarterly progress report | Mike Coult | To review progress on the abc Transformation Programme and identify any areas for further scrutiny work arising from consideration of: <ul style="list-style-type: none"> the year 3 programme of fundamental service reviews (agreed at Cabinet on 21st June) and, the quarterly progress report on the overall Programme. | Discussions at previous meetings of the Scrutiny Co-ordination Committee |

Scrutiny Co-ordination Committee Work Programme 2011/12

| Meeting Date | Work programme item | Lead Officer | Brief Summary of the issue | Source |
|--------------------------------|--|----------------------------------|---|--|
| | 2010/11 Performance Report | Adrian West | To consider how any performance issues arising from the end of year performance report (considered at Council on 28 th June) should be addressed by scrutiny. | Discussions with Scrutiny Chairs |
| | Council Forward Plan | Adrian West | To review the Council Forward Plan and identify any issues for inclusion in the scrutiny work programme. | Regular item |
| | Scrutiny Work programme | Adrian West | To review and approve the scrutiny work programme following initial meetings of the Boards and all scrutiny members. | Regular item |
| 5 th October 2011 | Review of the Council's handling of a petition | Adrian West | To consider the Council's handling of a petition about water fluoridation following a request for a review. | Request by Petition Organiser as provided for in the constitution |
| | Managing performance against the new Council Plan | Carol Dear | A new performance management framework will help manage progress towards priorities in the council plan and reflects changes to the national performance framework for local government. This will provide an opportunity to shape how performance information is presented and used across the council, with partners and local people and by Scrutiny. | Discussions at previous meetings of the Scrutiny Co-ordination Committee |
| 16 th November 2011 | Welfare Reform Bill | Jenni Venn/ Lisa Commane | Proposals in the Welfare Reform Bill will introduce the biggest changes to the welfare system in 60 years. The changes will have wide ranging impacts for people in the city and the areas affected relate to the remit of more than one scrutiny board. This will provide the Committee with a briefing on the changes and identify the impacts which scrutiny will need to address in its work programme. | Meeting of Scrutiny Chairs, October 2011 |
| 20 th December 2011 | Report back on Customer Management Review Task and Finish Group | Corinne Steele/ Gennie Holmes | Report back from the Task and Finish Group, established by Scrucro in June, which is contributing to the Customer Management Review. | Scrutiny Co-ordination Committee 15 th June |
| | Council Plan Half Year Performance Report | Carol Dear | Council approved a new three year Council Plan in June. This will provide the first opportunity to review performance against priorities and identify any issues for further scrutiny. | Regular item |
| | Outcome of Consultation re Proposal to change the designation of Corley Centre (call-in) | | To consider a call-in of the Cabinet Member (Education) decision of 1 st December 2011 outcome of the consultation regarding the proposal to change the designation of Corley Centre from Day and Residential Special School to Day Special School | Call-in |

Scrutiny Co-ordination Committee Work Programme 2011/12

| Meeting Date | Work programme item | Lead Officer | Brief Summary of the issue | Source |
|--|---|-----------------|---|--------------------------------------|
| 4 th January 2012 | Transformation Programme – Progress Report | Mike Coult | Scrutiny Co-ordination Committee oversees scrutiny engagement with the Council's Transformation Programme. The Board will receive regular reports on progress of both the whole programme and individual reviews in order to identify and co-ordinate any areas for further scrutiny work. | |
| | Young People, Crime and Unemployment | | The chairs of Scrutiny Boards 2, 3 and 4 looked at the issues for young people 16-25 NEET and the services that are on offer across the city to support them into training, employment or education and divert them from involvement in offending behaviour either as victims or perpetrators. The briefing note and additional information will identify current services on offer and request Scrutiny Co-ordination Committee to identify further actions if necessary | Chairs of Scrutiny Boards 2, 3 and 4 |
| 18 th January 2012 (meeting now required) | Review of Day Care in Children's Centres (call-in) | | To consider a call-in of the Cabinet Member (City Services) decision of 28 th February 2012 regarding the Response to Petitions Received Concerning the 'Shared Space' Concept | Call-in |
| 8 th February 2012 | Disposal of Council's Interest in Tile Hill Social Club, Jardine Crescent (call-in) | | To consider a call-in of the Cabinet Member (City Development) decision of 5 th January 2012 regarding the disposal of the Council's interest in Tile Hill Social Club | Call-in |
| 7 th March 2012 | Meeting not required | | | |
| 21 st March 2012 | Response to Petitions Received Concerning the 'Shared Space' Concept (call-in) | | To consider a call-in of the Cabinet Member (City Services) decision of 28 th February 2012 regarding the Response to Petitions Received Concerning the 'Shared Space' Concept | Call-in |
| 4 th April 2012 | Sub regional Resilience | Michael Enderby | In April 2011 new working arrangements were introduced to improve resilience across the sub-region, creating a joint Resilience Team with Warwickshire and Solihull. Scrutiny Co-ordination Committee will contribute to the post implementation review one year after the new arrangements were introduced. | Informal work planning meeting |
| | Coventry Partnership Household Survey | Faye Nichols | To review the key findings from the most recent household survey to identify any issues for the scrutiny work programme as appropriate. | Report to Cabinet Member |
| | Scrutiny Work Programme | Adrian West | To review the Scrutiny Work Programme for 2011-12 and | |

Scrutiny Co-ordination Committee Work Programme 2011/12

| Meeting Date | Work programme item | Lead Officer | Brief Summary of the issue | Source |
|---------------------|---|-------------------------|---|--|
| | 2011-12 | | identify any issues or lessons learned to inform next year's work programme. | |
| Next Municipal Year | Customer Management - Progress report on recommendations of Task and Finish Group | Shokat Lal/Kevin Malone | The Scrutiny Co-ordination Committee endorsed the recommendations of this Group, one of which was to ask for a further report in 6 months' time (June/July 2012). | Meeting of the Scrutiny Co-ordination Committee on 20 th December, 2011 |
| | Young people, Crime and Unemployment | Dawn Ford | The Scrutiny Co-ordination Committee received a briefing note on 4 th January containing information on the co-ordination of work with young people to address employment, training and risk of anti-social and criminal behaviour. The Board requested an update on progress in this area of work in six months time (June/July 2012) | Meeting of the Scrutiny Co-ordination Committee on 4 th January 2012 |
| | Transformation Programme – Progress Reports | Mike Coult | Scrutiny Co-ordination Committee oversees scrutiny engagement with the Council's Transformation Programme. The Board will receive regular reports on progress of both the whole programme and individual reviews in order to identify and co-ordinate any areas for further scrutiny work. | Discussions at previous meetings of the Scrutiny Co-ordination Committee |

Other Scrutiny Co-ordination Committee dates if required: 18th April